

**Internal Medicine Transition of Care Policy**  
**Addendum to the MHG Transition of Care 500.53**  
**Effective July 2023**

The IM residency will design clinical assignments to minimize the number of transitions in patient care and ensure and monitor effective, a structured hand-over processes to facilitate both continuity of care and patient safety. The program will ensure residents are competent in communicating with team members in the hand-over process.

- Transitions of care will occur face to face at the end of the shift at sign-out rounds.
- Transitions of care will occur in an organized fashion using the I-PASS Handoff system: Illness Severity, Patient Summary, Action List, Situational Awareness and Contingency Planning, and Synthesis by Receiver.
  - I-Pass: <http://www.ipasshandoffstudy.com/>
- For synthesis by receiver, the team/individual being signed out to, will briefly repeat a summary of what is heard, ask questions, and restate key actions/items to do. This will cover medical patients on inpatient services as well as inpatient consults.
- Transitions of care will always occur under the direct supervision of an attending physician to ensure information is not lost and to provide immediate resident feedback.
- A Direct Observation Tool will be utilized periodically to standardize the process and provide objective competency-based assessment and feedback.